



ELLE CRUZ, LPT

LICENSED PROFESSIONAL TEACHER

ABOUT ME

Dedicated and detail-oriented professional with a background in teaching and content creation. Skilled in communication, organization, and time management, with experience in handling administrative tasks and creating engaging digital content. A fast learner who is adaptable to new tools and committed to delivering quality work.

EDUCATION

**Bachelor of Secondary Education
Major in Biological Science**
Norzagaray College
2013-2017

SKILLS

Management Skills

Creativity

Digital Marketing

Negotiation

Critical Thinking

Leadership

LANGUAGE

- English
- Filipino

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Norzagaray, Bulacan
Philippines

EXPERIENCE

JHS AND SHS TEACHER 2019-2021

ST. THOMAS ACADEMY INC of BULACAN

- Planned and delivered engaging lessons aligned with curriculum standards
- Managed classroom behavior and created a positive learning environment
- Assessed student performance through quizzes, exams, and activities
- Prepared instructional materials and visual aids to enhance learning
- Communicated regularly with parents regarding student progress
- Integrated technology (e.g., presentations, online tools) into teaching
- Organized school activities, events, or extracurricular programs

JHS AND SHS TEACHER 2022- 2026

BUENASHER LEARNING ACADEMY INC

- Designed and implemented lesson plans for Science
- Monitored and evaluated student progress through tests and projects
- Maintained classroom discipline and encouraged active participation
- Coordinated with parents during meetings and school events
- Used digital tools like PowerPoint and Google Classroom for instruction
- Assisted in organizing school programs and recognition events

Content Creator and Affiliate (Tiktok) 2019-present

- Promoted products through engaging short-form videos on TikTok
- Created content that increased product visibility and audience engagement
- Used trends, hashtags, and audience insights to boost reach and conversions
- Earned commissions through successful affiliate sales
- Analyzed video performance using TikTok analytics to improve content strategy

REFERENCES

TOMI JAY SAPLALA

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MICHAEL CRUZ

RESTAURANT OWNER

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